



**NEWQUAY  
TRETHERRAS**

**INFORMATION ABOUT YOUR REMOTE EDUCATION**

## Remote education provision: information for parents

This guide seeks to answer any questions you may have about remote learning for students who attend Newquay Tretherras.

As I'm sure you will agree, the picture is an ever changing one, so this guide may well be updated as the academic year progresses.

**Our aim is to replicate the school day as closely as possible so that students can progress through their curriculum and remain motivated, safe, happy and healthy young people.**

### The remote curriculum: what is taught to pupils at home

Newquay Tretherras prides itself on its broad, rich and ambitious curriculum. For more information please see the curriculum page on our website [The NT Curriculum - \(tretherras.net\)](http://tretherras.net)

As such, should the school go into closure of any kind during term time, or should students have any COVID related absences, they will be taught and will be provided with work for the *entirety* of their curriculum.

### What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Should school close, or should a student be asked to remain at home due to COVID related issues, the following will be immediately available:

- Work available on Classcharts
- Work available in the 'Blended Curriculum' folder on the Students SharePoint

**Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

Yes, our aim is to replicate the school day as closely as possible:

- Students will be taught, every lesson, using Teams.
- They should follow their normal school timetable
- It may be that some teachers, in practical subjects for example, do not require to meet the students every lesson, but practical subjects will make this expectation clear to the students. Certainly, for the first lesson each week, there will be a Teams, live lesson available for teachers to explain tasks etc.

**Remote teaching and study time each day****How long can I expect work set by the school to take my child each day?**

- The majority of Teams live lessons will be 20 – 40 minutes long
- Students should spend the rest of the hour completing tasks set by the teacher
- GCSE and A Level students should also expect homework on top of these tasks

## Accessing remote education

### How will my child access any online remote education you are providing?

We will be using Microsoft Teams for all of our live lessons and ClassCharts for access to resources and tasks.

All online lessons will take place using Microsoft Teams:

- Use the Microsoft Teams app for your home computer/laptop/tablet or smartphone. Or, type office.tretherras.net in your web browser, login using the details below and select the Teams app in Office 365:
- Username = your school email address, which begins with your school username: username@students.tretherras.net Password = your school account password.
- Once you have logged in to Teams you will see coloured icons next to each class name. If these do not appear on your screen press 'Teams'. The class name begins with 2020, followed by the Teaching Group/Option/Population and then the Subject code e.g. 2020-7K-G (7K Geography), 2020-11Y4-E (11Y4 English).
- Click on the class you have next, then wait for the lesson to start.
- When the teacher starts the lesson, you will see a 'join now' button/alert which you must press to be connected to the remote lesson. Try to be punctual, however, you can still join a lesson even if you are late.
- If you are experiencing technical difficulties try leaving and rejoining the class. Unfortunately, your teacher cannot solve your technological hitches. Please contact IT support if necessary; itservices@tretherras.net

For additional help in accessing the Teams lessons, please visit the Online Teaching and Learning Tab on our website where you can download guides and listen to a voiced over PowerPoint with step by step instructions Online Teaching & Learning - (tretherras.net)

## **If my child does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- We are able to provide laptops; wifi access; dongles and other technology to some families who need them
- Students can ask school to send hard copies and materials home should they need them
- Any student or parent can email: [enquiries@tretherras.net](mailto:enquiries@tretherras.net) where we can put you through to specialist IT support and help
- Teachers, form tutors and heads of year are here to help and have already supported students to access our learning provision across all year groups
- Students can use laptops; mobile phone; even Xboxes and PlayStations to access the lessons. Please follow this link for instructions of how to access your lessons using your games consoles:

Microsoft Stream

Microsoft Stream

- Where there are multiple children all trying to access online, and you are struggling with the demand, try to share the lesson attendance, knowing that all work is also accessible on ClassCharts – just let your Head of Year know

## **How will my child be taught remotely?**

We use a combination of the following approaches to teach pupils remotely:

- Students will follow their normal timetables
- They need to logon to Teams (see above) and be ready for the lesson
- Lessons will typically last 20 – 40 minutes, leaving time for students to complete tasks
- All work will also be replicated on ClassCharts for ease of student access
- Some practical subjects may set longer, project based work, where attending every Teams lesson is not appropriate. Students should attend the first lesson online and will be guided accordingly
- Students must have their cameras off at all times
- Students may only use the microphone or chat function at the teacher's request
- Students will be briefed on safeguarding and behaviour expectations at the beginning of the lesson
- Teachers have the right to remove a student from the online lesson where necessary

## **Engagement and feedback**

### **What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

- Attendance to these live Teams lessons is compulsory (unless parents have had a conversation with a Head of Year)
- Work should be uploaded by the student at the teacher's request

## How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Teachers will ask questions and request feedback during the lesson (either by asking for a verbal comment; by using the 'hands up' function; or the comment box)
- Teachers will set quizzes, tasks and assessments as appropriate
- Teachers, form tutors and / or Heads of Year will phone home with any concerns and offer support
- Teachers will alert parents via ClassCharts if work has not been submitted
- Teacher will praise with positive points when students have impressed them with their remote learning and certificates will be sent home

## How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Teachers will replicate their departmental 'Assessment and Feedback policies' *as closely as possible*. Please see our website for the policies, but note that changes may be required whilst teaching remotely: Assessment-and-Feedback-Policy.docx ([sharepoint.com](#))
- Some work uploaded will be checked and read through – this may not require written feedback, but rather has been uploaded as proof of task completion
- Other work will receive written feedback and comment and this will be at the discretion of individual teachers and departments

## Additional support for pupils with particular needs

### How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support

from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Work will be suitably differentiated when set on ClassCharts
- There may be times when it is appropriate for some students to remain ‘in’ the Teams lessons for further explanation or support when others have ‘left’
- All students with SEN are invited to work in school, in our SEN Hub, where there is specialist support with online learning

### **Remote education for self-isolating pupils**

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

#### **If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

Students who are at home, isolating, are expected to attend the lesson, remotely, using Teams (provided they are well enough to do so).

Teachers have been trained to teach the students in front of them, and the students on Teams at the same time – something that requires a great deal of planning and energy!

Where this is not appropriate (in practical lessons, for example) work will be clearly set on Classcharts.

Ultimately, whatever situation we find ourselves in this year, we want to support our young people as much as we can.

Our students need to be in a learning routine that keeps them safe, healthy and motivated, and that allows them to progress in *all* of their subjects. We feel this remote offer allows them to do this and are so thankful to all teachers at NT who have worked tirelessly to make this happen.

Thank you to all parents and carers for your continued support. We don’t underestimate how difficult this can be for you and we are here to help, in any way we can!