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EMAIL: PEOPLEANDSKILLS@CORNWALL.GOV.UK

APPRENTICESHIP VACANCIES AS OF 12TH FEBRUARY 2025

VACANCIES AVAILABLE TO ALL AGE APPLICANTS, FROM AGE 16

PLEASE NOTE APPLICANTS ARE RESPONSIBLE FOR VERIFYING VACANCY DETAILS IN THE EMPLOYER'S OWN JOB ADVERT

Accounts Apprentice

This is a fantastic opportunity for someone wishing to develop a career in Accounts. You will learn to process financial transactions for the Accounts Team, working within a busy and friendly office, whilst studying for an AAT Level 2 qualification. The position is initially on a 2-year fixed-term contract. On successful completion of the apprenticeship, there will be the opportunity to progress into the role of Accounts Assistant and study for AAT Levels 3 and 4.

Location: Truro

Closing Date: 21/02/2025

Employer Name: Tregothnan Estate

Wage: £18,200 Starting Date: n/a

Apply Here

VP Engineering Apprenticeship

This is an Engineer who carries out a wide range of tasks including fault finding, repair, servicing and maintenance on machinery, plant and associated equipment including powered tools and utilities. Unlike marine or aviation equipment, this role focuses specifically on land-based machinery.

Year 1: Begin with foundational tasks such as machinery inspections, guided by your line manager. You'll spend 16 weeks in total at Myerscough College in the north-west of England in 2-week block release sessions, with travel and accommodation expenses covered.

Year 2: Expand your skills by diagnosing faults and performing repairs and maintenance on plant machinery. Another 10-week stint at college awaits, requiring temporary relocation.

Year 3: Take on increased responsibilities, including advising on machinery repairs for customers and diagnosing complex faults. Again, you'll spend 10 weeks at college, away from home.

Location: St. Austell

Closing Date: 08/03/2025 Employer Name: Vp plc Wage: £16,000 per annum

Starting Date: n/a

Apply Here

Civil Engineering Apprenticeship

This is an exciting opportunity for a Civil Engineering Apprentice Technician to be supported through their programme, while working within our diverse business. You will work towards successfully achieving the level 3 civil engineering technician Apprenticeship Standard and gain experience while undertaking planned rotation within Cormac. You will also be working towards a technician role and will be expected to complete successfully a professional Engineering Technician review and End Point Assessment with the Institution of Civil Engineers at the end of your 2-year apprenticeship, gaining the use of the Eng Tech MICE post nominals. You will be providing technical support to Civil Engineers and other construction professionals, by undertaking technical activities associated with the delivery of schemes within Cormac. Working with Consultancy, Contracting, Operations and Network staff, other Cormac colleagues and Cornwall Council staff to deliver highway schemes and other civil engineering projects.

Location: Cornwall- you will be allocated to a site and permanent supervisor upon appointment.

Closing Date: 01/06/2025 Employer Name: Cormac Wage: £18,278 per annum Starting Date: 01/09/2025

Apply Here

Horticulture Level 2 Apprenticeship

You will be working as a Horticulture and Landscaping Operative Apprentice, developing practical skills and a deep knowledge about horticulture and landscaping operations in the Environment section of Cormac Highways and Environment service.

This is an apprenticeship post with a fix, and you will be learning whilst working gaining a Level 2 Apprenticeship Standard and going to college as appropriate. You can view the apprenticeship standard at the following link: Horticulture or landscape operative / Institute for Apprenticeships and Technical Education.

Your qualification will be delivered at Duchy College with attendance required once a week.

Location: 1 position available in St. Austell and 1 in West of Cornwall (Falmouth, Scorrier, Penzance)

Closing Date: 01/06/2025 Employer Name: Cormac

Wage: £15,392

Starting Date: 01/09/2025

Apply Here

Business Support Apprentice

We're looking for Business Support Apprentice to join our Natural Resources, Nuclear and Networks Team based in St Austell, Cornwall, working towards a Level 3 apprenticeship in Business Admin.

This is a fantastic opportunity to join a leading construction and infrastructure services company on an apprenticeship. Whilst working towards a recognised qualification, you'll be able to put your learnings into practice in your day-to-day role, helping you progress within your chosen career.

Location: St. Austell Closing Date: 23/03/2025 Employer Name: Kier

Wage: £17,888 per annum

Starting Date: n/a

Apply Here

Civil Engineering Degree Apprenticeship

We're looking for a Civil Engineering Degree Apprentice to join our Natural Resources, Nuclear and Networks based in Roche, Cornwall, working towards a Level 6 apprenticeship in Civil Engineering.

This is a fantastic opportunity to join a leading construction and infrastructure services company on an apprenticeship. Whilst working towards a recognised qualification, you'll be able to put your learnings into practice in your day-to-day role, helping you progress within your chosen career.

Location: Roche

Closing Date: 23/03/2025 Employer Name: Kier Wage: £19,000 per annum

Starting Date: n/a

Apply Here

Apprentice Hair Salon Front of House

Helping to run the business of a busy hair salon, to include client comfort and enjoyment Ideas to market and promote business Run the salon reception smoothly with phone, email and social media messaging. Running the electronic booking system Stock control Banking and invoicing Digital Marketing.

Job Responsibilities:

- 1. Greeting Clients: Welcome clients as they arrive, creating a friendly and professional atmosphere.
- 2. Booking Appointments: Answer phone calls, respond to emails, and manage the salon's booking system to schedule and confirm appointments.
- 3. Client Check-in & Check-out: Ensure that clients are checked in and out promptly, managing payments and handling transactions (cash, card, or online).
- 4. Answering Inquiries: Provide information to clients about services, pricing, and products offered by the salon.
- 5. Product Sales: Assist in retailing hair products, offering recommendations, and processing sales.
- 6. Coordinating with Stylists: Communicate client preferences, cancellations, or special requests to the stylists and other salon staff.
- 7. Handling Customer Concerns: Address client complaints or concerns professionally and efficiently, ensuring a positive customer experience.
- 8. Maintain stock: Assist in stock management, tracking products, and ensuring stock levels are sufficient.
- 9. Promotions & Marketing: Assist in promoting salon services and special offers to clients, both in-person and through digital channels

Location: Truro Closing Date: n/a

Employer Name: Number 8 Hairdressing Ltd

Wage: £8 per hour

Starting Date: 17/03/2025

Apply Here

Apprentice Global Talent Sourcer

This role is all about communication and building relationships across the world. So, we are looking for someone with excellent people skills! As much of your work will be based online... we are looking for someone who is confident in this space and is able to navigate it with ease. In short, you must have a passion for people! This role includes, candidate sourcing, candidate screening, interview coordination, candidate relationship management, market research, and administrative support.

Location: Penzance Closing Date: n/a

Employer Name: Paracruiter Ltd

Wage: £8 per hour

Starting Date: 02/06/2025

Apply Here

Apprentice CNC Milling Operator

Apprentice CNC Milling Operator will learning how to set and run machines in production under the control of Grant Weedon toolroom director. The operator would be involved in CAD, machine programming, setting, changing fixtures, production along with quality checks. Our machine shop has 4 off Haas machines, 2 off Fanuc Robodrills and 1 off xYz 800 heavy duty mill. The apprentice will get to learn the controls and run each of the machines, some training may take place at machine tool manufacturer as external training.

Location: Wadebridge Closing Date: n/a

Employer Name: Daften Diecastling Ltd

Wage: £8.60 per hour Starting Date: 06/10/2025

Apply Here

Apprentice Medical Secretary

You will have opportunity to develop the skills that help provide a comprehensive and effective administrative service as well as gaining insight into the provision of education and development within the NHS. This is a full-time post of 37.5 hours a week. A proportion of time will be spent with a training provider studying towards the Level 2 or 3 Business Administration Apprenticeship. Working as part of a team you will gain experience in a range of different communication techniques with a wide range of internal/external personnel.

Location: Truro

Closing Date: 7 March 2025

Employer Name: Royal Cornwall Hospitals NHS Trust

Wage: £16,530 per annum pro rata

Starting Date: n/a

Apply Here

BSc Level 6 Chartered Surveyor Apprentice

We are looking for people with great potential, eager to start a new career with our fully funded BSc Level 6 Chartered Surveyor Apprenticeship. An integrated programme of work and learning will be put in place to ensure you get the right mix and breadth of experience required to complete your apprenticeship.

Key responsibilities:

- Provide valuations and property advice to support taxation and benefits to the government and local authorities in England and Wales.
- Provide independent, impartial, valuation and professional property advice across the entire public sector, and where public money or public functions are involved.
- Undertake property inspections, draw, scale and analyse property plans, identify and record property attributes.
- Research, analyse and review property data to support real estate valuation in line with statute and the Royal Institution of Chartered Surveyor's Global Standards.
- Manage your own case load effectively to deliver work promptly and within set timescales.
- Completing the Level 6 BSc Chartered Surveyor Apprenticeship.

Location: St Austell

Closing Date: 28 February 2025

Employer Name: Government Recruitment Service

Wage: £29,494

Starting Date: 6th October 2025

Apply Here

Nursery Apprentice

If you are looking to enter into a career in childcare then an apprenticeship with Mama Bear's Day Nursery and Pre-school could be for you! At Mama Bears, you will be working towards a Level 3 Early Years Educator Apprenticeship standard over the course of 15 months!

As an Apprentice you will be trained to undertake the same responsibilities as an Early Years Practitioner (Nursery Nurse).

Location: Plymouth Closing Date: n/a

Employer Name: Mama Bears Wage: £258.40 per week Starting Date: 18th March 2025

Apply Here

Level 3 IT Technician Apprentice

As an IT Technician Apprentice, you will gain hands-on experience in IT support and cybersecurity, contributing to the efficiency and security of Schneider Electric's digital operations while developing essential skills. As an IT Technician Apprentice, you will be exposed to both the IT support and the Network and Cybersecurity teams covering Operational Technology (OT). With the rise of digital applications, cybersecurity requirements, and factory automation, there is an essential need for a dedicated IT/Digital technician to support on-site IT operations, working alongside the Network and Cybersecurity Lead.

Through hands-on experience, you will develop a deep understanding of technology infrastructure and support systems while providing exceptional service and technical expertise to support Schneider Electric's digital operations. Through continuous development and a commitment to innovation, you will contribute to a secure, reliable, and efficient IT environment, enabling Schneider Electric's global workforce to reach its full potential through technology.

Location: Plymouth Closing Date: n/a

Employer Name: Schneider Electric

Wage: £20,000 per annum Starting Date: 08/09/2025

Apply Here

Level 3 Toolmaker Apprentice

As an Apprentice Tool Maker, you will learn the skills needed to create and maintain high-quality tools essential for Schneider Electric's manufacturing processes. You will gain hands-on experience, working alongside professionals to uphold high standards of precision and innovation, ensuring product quality and excellence.

The Tool Room supports the manufacturing departments by servicing, repairing, and modifying tools used in production. Occasionally, the team also creates special jigs and fixtures to assist with other production processes across the site. The skilled team is eager to share their expertise and help develop new talent through coaching and mentorship.

Location: Plymouth Closing Date: n/a

Employer Name: Schneider Electric

Wage: £20,000 per annum Starting Date: 08/09/2025

Apply Here

Apprentice Pensions Officer

An opportunity has arisen in the Pensions Department for an enthusiastic, motivated individual to join our team as an Apprentice Pensions Officer. The apprenticeship is expected to last for 2 years during which time you will be provided with the training and support needed to progress to a Band 4 Pensions Officer.

You will be expected to develop the skills to assist staff and managers with queries and contribute to the delivery of an efficient, effective and customer-focused service.

Location: Truro

Closing Date: 16/02/2025

Employer Name: Royal Cornwall Hospitals NHS Trust

Wage: £18, 571 per annum pro rata

Starting Date: n/a

Apply Here

Apprentice Refrigeration Engineer

Bartlett are an Employee-owned Company, established in 1958 and specialise in installation and service/maintenance of refrigeration and catering equipment across the Southwest via three branches and we aim to provide our customers with an efficient and professional service.

We are looking for an enthusiastic Apprentice Engineer to join our established team of engineers at our Redruth branch. Working under the guidance of an experienced engineer, you will gain hands-on experience in the installation, service, and maintenance of various gas and electrical catering equipment.

Key Responsibilities:

- Assist with the installation, maintenance, and service of refrigeration and air conditioning systems.
- Support experienced engineers on-site.
- Attend college and complete a comprehensive training package over 3 years to achieve necessary qualifications.
- Attend site safety and other Health & Safety courses.

Location: Redruth Closing Date: n/a

Employer: KF Bartlett Ltd

Wage: £17,888 - £23, 795.20 per annum

Starting Date: n/a

Apply Here

Apprentice Early Years Practitioner

A fantastic opportunity has become available at Pixieland Nurseries. We are looking for a Nursery assistant Level 2 at our Mannamead nursery, to fit well within their friendly team and learn skills on the job whilst supporting children's play, learning & development. This role will be supported by your team as well as an early years course to ensure you reach your qualification confidently and professionally. We are looking for a professional attitude, but with a sense of fun and excitement as this allows out children to thrive within our nursery family environment.

Location: Mannamead, Plymouth

Closing Date: n/a

Employer Name: Pixieland Day Nurseries Rogers Burrow

Wage: £6.40 per hour Starting Date: 31/01/2025

Apply Here

Apprentice Retail Sales Advisor

Passionate about beauty and health? Love talking to customers? If you're ready to roll up your sleeves and get stuck in, you'll have a great time at Superdrug working as an Apprentice Sales Adviser. Working in one of our stores is fun and no two days are the same. Hard work, yes, but rewarding too, with great benefits and opportunities to progress. An Apprentice Sales Adviser role is just the start! Your role at Superdrug as one of our Apprentice Sales Advisers will be all about serving customers mostly at the till point where you will deliver excellent service and make sure customers don't miss out on any of our great Star Buys. You'll help ensure that the store is well stocked, and a high level of store presentation is maintained and will actively be involved in achieving the store targets. Your training will take place in store so no college days! At the end of your training, you will complete an end point assessment and on successful completion you will achieve a Retailer L2 Apprenticeship.

Location: Truro

Closing Date: 14/02/2025 Employer Name: Superdrug Wage: £8.65 per hour Starting Date: n/a

Apply Here

Apprentice Dental Nurse

When you join us to start your career as a dental nurse, you'll be joining the UK's leading dental network, delivering high-quality dentistry that makes people smile. We take pride in the investments we make in our people, that includes your dental nursing qualification and ongoing professional development. With locations close by and stable hours, you will find a work life balance that you'll love. As a Student Dental Nurse, you'll be supporting clinicians to deliver a full range of high-quality dental treatments and help to ensure the smooth running of your surgery and the practice. You will enjoy being part of a team that's passionate about caring for patients and helping the nation smile.

Location: Falmouth Closing Date: n/a

Employer Name: mydentist Wage: £11.44 per hour Starting Date: n/a

Apply Here

Schneider Electric UK Apprenticeships

Schneider Electric's mission is to be the trusted partner in Sustainability and Efficiency. They are a global industrial technology leader bringing world-leading expertise in electrification, automation and digitization to smart industries, resilient infrastructure, future-proof data centres, intelligent buildings, and intuitive homes. Schneider Electric UK Apprenticeship are launching soon. They will have opportunities in Technical & Engineering, IT, Data & Software and Sustainability.

Apprenticeships will be available at Levels 3, 4 and 6 at locations all across the UK! As a Schneider Electric apprentice, you'll earn while you learn! You'll receive a nationally recognised qualification while working alongside industry experts.

Location: Various locations

Closing Date: n/a

Employer Name: Schneider Electric

Wage: competitive

Starting Date: 08/09/2025

Apply Here

Vehicle Mechanic Advanced Apprentice

The apprenticeship programme will take approximately 3.5 years to complete. You'll earn while you learn developing your knowledge, skills and behaviours to become a Vehicle Mechanic. Your Training will include periods of on-the-job training at one of our Fleet workshops. You will be working alongside and learning from experienced and qualified Mechanics, in addition you will attend a technical college for block release study periods, ultimately achieving a Level 3 Qualification in Light Vehicle Mechanics.

A vehicle Mechanic uses their mechanical skills and knowledge to ensure that our fleet is operational 24/7 – 365, thus enabling our teams to deliver a service to the communities and customer's we serve. That means taking responsibility for safety, ensuring legal compliance and delivering it all cost-effectively. Join us, and we will see you using your skills and participate in activities on our fleet such as:

Carrying out routine repair and maintenance on a wide variety of vehicles, plant and ancillary equipment, which includes

- Electric, ICE, Heavy goods, Cranes, Loaders, Generators, Trailers, etc.
- Preparing and presenting vehicles for annual testing.
- Road testing, diagnosing and repairing of vehicle faults using the latest diagnostic equipment.
- Attending breakdowns; recovery of broken down or accident damaged vehicles.
- Fabrication and modification of vehicles to include welding techniques.

Location: Bodmin Closing Date: n/a

Employer Name: National Grid Wage: £17,649 per annum Starting Date: 01/09/2025

Apply Here

Pharmacy Assistant Apprenticeship

This is an exciting role that will include engaging with customers and clients to provide prescription counter services, advice, housekeeping duties such as stock rotation and stock replenishment, helping to deliver a variety of public health services whilst gaining a pharmacy qualification.

What you can get from this apprenticeship:

- Gain experience in retail.
- Learn about over the counter medicines.
- Assist in dispensing prescription medicines.
- Order pharmaceutical stock.
- Advise customers on over-the-counter medicine.
- Assist with minor ailments.

Location: Penzance

Closing Date: 16/02/2025

Employer Name: Skills4Pharmacy Wage: Apprenticeship minimum wage

Starting Date: 17/02/2025

Apply Here

Cornwall Opportunities Apprenticeships

Position Title	Company	Location	Details	Apply Link
Apprentice Customer Service Advisor	EE	Herodsfoot, Liskeard	Full TimeHealthcare and Nursing Jobs	Apply Here
Apprentice Customer Service Advisor	EE	Higher St. Budeaux, Plymouth	Full TimeHealthcare and Nursing Jobs	Apply Here
Apprentice Customer Service Advisor	EE	Tregonhawke, Millbrook	Full TimeHealthcare and Nursing Jobs	Apply Here
Apprentice Customer Service Advisor	EE	Draynes, Liskeard	Full TimeHealthcare and Nursing Jobs	Apply Here
Apprentice Customer Service Advisor	EE	Calstock	Full TimeHealthcare and Nursing Jobs	Apply Here
Apprentice Customer Service Advisor	EE	Derriford, Plymouth	Full TimeHealthcare and Nursing Jobs	Apply Here
Apprentice Customer Service Advisor	EE	Lipson, Plymouth	Full TimeHealthcare and Nursing Jobs Lipson	Apply Here

Apprentice Customer Service Advisor	EE	Pillaton, Saltash	 Full Time Apply Healthcare and Nursing Jobs
Apprentice Customer Service Advisor	EE	Plymouth	 Full Time Apply Healthcare and Nursing Jobs
Apprentice Customer Service Advisor	EE	Drakewalls, Gunnislake	 Full Time Apply Healthcare and Nursing Jobs
Apprentice Customer Service Advisor	EE	Colebrook, Plymouth	 Full Time Apply Healthcare and Nursing Jobs
Apprentice Customer Service Advisor	EE	Plymstock, Plymouth	 Full Time Apply Healthcare and Nursing Jobs
Weapon Technician Apprenticeship	Royal Air Force	Plymouth	 £25200 Apply Part Time Engineering Jobs
Cyberspace Communications Specialist Apprenticeship	Royal Air Force	Plymouth	 £25,200 Part Time Engineering Jobs Apply Here
Aircraft Technician (Avionics) Apprenticeship	Royal Air Force	Plymouth	 £25,200 Apply Part Time Engineering Jobs
Accounts Apprentice	Tregothnan	Truro	• £18,000 Apply Here

Vehicle and	Royal Air Force	Plymouth	 Accounting and Finance Jobs £25200.00 	Apply
Mechanical Equipment Technician Apprenticeship	Noyul All Torce	riymodui	Part TimeEngineeringJobs	Here
Immersive Internship Programme	Beyond Academy	Barcelona, Looe	ContractTravel Jobs	Apply Here
Administration Apprenticeship – Level 2	Babcock	Plymouth	£14, 893Admin Jobs	Apply Here
Teaching Support Apprenticeship Tutor	Educated Appointments	Pillaton, Saltash	 £29,400 - £32,600 Full Time Teaching Jobs 	Apply Here
Slinger Apprenticeship – Level 3	Babcock	Plymouth	£15, 878Engineering Jobs	Apply Here
Engineering Apprentice	GWR	Cornwall	£18-£14,000Part timeEngineering Jobs	Apply Here
Engineering Apprentice	Great Western Railway	Plymouth	£18-£14,000Part timeEngineering Jobs	Apply Here
Engineering Apprentice	GWR	Penzance	 Engineering Jobs 	Apply Here
Apprentice Level 3	Cornwall Council	Truro	Full TimeContract	Apply Here

			Admin Jobs	
Business Support	Kier Group	Holmbush, St.	Full Time	Apply Here
Apprentice		Austell	 Admin Jobs 	
Engineering Plant	Great Western	Plymouth	Engineering	Apply Here
Apprentice	Railway		Jobs	
Vp Engineering	VP PLC	Boscundle, St.	 Full Time 	Apply Here
Apprenticeship		Austell	 Permanent 	
			 Engineering 	
			Jobs	
Apprentice	Royal Cornwall	Treliske,	• £16, 530	Apply Here
Medical Secretary	Hospitals Trust	Truro	 Full Time 	
			 Contract 	
			 Admin Jobs 	
Customer Service	Great Western	Truro	• £18-£13,785	Apply Here
Apprentice	Railway		 Part Time 	
			 Customer 	
			Service Jobs	
Teaching Support	Educated	Pillaton,	• £29,400-	Apply Here
Apprenticeship	Appointments	Saltash	£32,600	
Tutor			 Full Time 	
			 Teaching 	
			Jobs	
Construction	Kier Group	Crownhill,	Full Time	Apply Here
Management		Plymouth	• Trade &	
Degree Apprentice			Construction	
			Jobs	
Quantity Surveyor	Kier Group	Crownhill,	Full Time	Apply Here
Degree Apprentice		Plymouth	• Trade &	
			Construction	
			Jobs	
Civil Engineering	Kier Group	Victoria,	• Full Time	Apply Here
Degree Apprentice		Roche	Engineering	
			Jobs	

Production Engineer Undergraduate Internship	Fugro	Falmouth	ContractEngineeringJobs	Apply Here
Apprentice Customer Service Advisor	ВТ	Plymouth	Full TimePermanentCustomerServices Jobs	Apply Here
Customer Service Apprentice – Dermatology	University Hospitals Plymouth NHS Trust	Derriford, Plymouth	Full TimeContractAdmin Jobs	Apply Here
Higher Level Engineering Apprenticeship	Babcock	Plymouth	£22, 393Engineering Jobs	Apply Here
Production Engineer Undergraduate Internship	Fugro	Falmouth	ContractEngineeringJobs	Apply Here
Fitter Advanced Apprentice	National Grid	Plymouth	EngineeringJobs	Apply Here
Medical Staffing Administration Apprentice	Cornwall Partnership NHS Foundation Trust	Dunmere, Bodmin	£17, 971Full TimeContractAdmin Jobs	Apply Here
Kepak Yield & Planning Advanced Apprenticeship	Kepak Group	Bodmin, Cornwall	£18, 000Full TimeAdmin Jobs	Apply Here
Engineering Apprentice	Mars	Plymouth	EngineeringJobs	Apply Here
Operations Apprentice	Mars	Plymouth	Engineering Jobs	Apply Here

Overhead Lines Advanced Apprentice	National Grid	Tuckingmill, Camborne	• Engineering Apply Jobs Here
Apprentice Civil Engineer	AECOM	Plymouth	 £29, 400 Full Time Permanent Apply Here
Apprentice CAD Technicial 2025 – Indian Queens	Environment BU 5100	Cornwall	Full TimeEngineering Jobs Apply Here
Maintenance and Operations Engineering Technician (MOET) Apprenticeship	Aggreko	Plymouth	Engineering Jobs Apply Here
ACA Accountancy Apprenticeship	Bishop Fleming LLP	Plymouth	 School Leaver/Non- graduate September 2025 start Full Time Apply Here